

ACE Learning Evaluations Review Eligibility Checklist

ACE Learning Evaluations reviews are designed to recognize skills gained through nontraditional education, workplace training, apprenticeships, and examinations. The review process identifies college course equivalencies and provides recommendations that are used by colleges and universities nationwide to offer transfer credit for prior learning experiences. Over 130 organizations are already fostering partnerships with the higher education community through the [ACE National Guide!](#)

Use this checklist to determine your organization's eligibility. Then, if eligible, you can schedule an exploratory call with our team to learn more and join your peers in offering credit for prior learning through ACE Learning Evaluations.

GENERAL PROGRAM REQUIREMENTS

- Organization's mission aligns with the [American Council on Education's \(ACE\) mission](#)
- Organization is properly licensed and has a certified history of business operations
- Organization has been offering learning experiences with actively enrolled students for two or more years

ACADEMIC STANDARD REQUIREMENTS

- Training experience must include structured learning with clear objectives and learning outcomes
- Training experience must utilize individually scored assessments, which may include rubrics or checklists for on-the-job learning, with a minimum passing score of 70 percent or higher
 - Apprenticeship providers should contact our team for more information regarding specialized assessment criteria
- Lessons or modules must include highly qualified instructors and/or instructional designers
- Organization must provide a learning environment that is conducive to learner success, such as:
 - Learning management system (online or self-paced learning)
 - Classrooms (in-person learning)
 - Authorized jobsites (apprenticeships)
 - Hybrid programs may have a combination of the preceding formats

RECORDKEEPING REQUIREMENTS

- Organization must store and recall accurate, confidential, and individual student records of completion

If your organization meets the stipulated criteria, [contact ACE Learning Evaluations](#) today!

Note: Organizations that do not meet our program, academic, and recordkeeping requirements are not eligible to participate in ACE Learning Evaluations reviews.